

CLACKAMAS COUNTY REPUBLICAN PARTY



PCP TOOLKIT



Dear Precinct Committee Person (PCP),

Thank you for making the decision to get involved with your County Party by accepting this important position. It is individuals like you, who are enough to make a difference, who have always been the reason for our country's greatness. ***We are pleased to have you join the team.***

This PCP Tool Kit Handbook is a critical resource which contains important information about your position, the Republican Party, techniques and methods. It is **what to do** and **how to do it** teaching and reference tool. After studying it, you will want to refer to it periodically.

Being a PCP is a high honor and comes with responsibility. As a PCP it is up to you to determine how involved you will be and what role(s) you will take in this effort. There are many committees within the Clackamas County Republican Party (CCRP) where you will find your voice and a place where you can make an impactful change. I want to strongly encourage you to become as active as possible working with this team as we continue to improve Clackamas County and our Party.

Again, I want to thank you for becoming a PCP. If you ever require additional information or need any assistance, please feel free to ask your PCP House District Captain, any member of the Executive Committee or me. You will be able to find updated information and events calendar on our website: ***clackamascountyrepublicans.org.***

Sincere Best Wishes,

A handwritten signature in blue ink that reads 'Margie Hughes'.

Margie Hughes
Chair
Clackamas County Republican Party

History of the Republican Party

GRAND OLD PARTY (GOP) <https://www.gop.com/history/>

Republican National Committee ("RNC")

History of the Republican Party – From "History.com"

<https://www.history.com/topics/us-politics/republican-party#:~:text=The%20Republican%20Party%2C%20often%20called%20the%20GOP%20%28short,righ%20of%20African%20Americans%20after%20the%20Civil%20War.>

A sampling of GOP congressional "wins" for Americans

- 1863 President Abraham Lincoln issues Emancipation Proclamation.
- 1865 Republican-controlled 38th Congress passes the 13th Amendment abolishing slavery.
- 1870 First Black U.S. Senator, Senator Hiram Rhodes Revel (R-MS), sworn in
- 1872 With unanimous Republican support and against intense Democrat opposition Congress passes the 14th Amendment.
- 1872 Republican-controlled 42nd Congress establishes Yellowstone as first national park.
- 1917 First woman in Congress, Rep. Jeannette Rankin (R-MT), sworn in.
- 1919 Republican-controlled 66th Congress passes the 19th Amendment guaranteeing women the right to vote.
- 1924 Republican-controlled 68th Congress and President Calvin Coolidge grant citizenship to Native Americans.
- 1949 First Hispanic U.S. Senator, Senator Octaviano Larrazolo (R-NM), sworn in.
- 1949 Margaret Chase Smith (R-ME) becomes the first woman to serve in both the Senate and the House of Representatives. ... AND MORE

History of the 13th, 14th, 15th, and 19th Amendments

- 1865. 13th Amendment - Abolished slavery. Supported by 100% of the Republicans and 23% of the Democrats.
- 1868. 14th Amendment - Citizenship for freed slaves. Supported by 94% of the Republicans and 0% of the Democrats.
- 1870. 15th Amendment - Right to vote for all. Supported by 100% of the Republicans and 0% of the Democrats. See these sites for additional history:
 - <https://history.house.gov/Historical-Highlights/1851-1900/The-13th-Amendment/>
 - <https://www.senate.gov/artandhistory/history/common/generic/CivilWarAmendments.htm>
 - Map of free v. slave states, 1861. <http://www.nellaware.com/blog/free-and-slave-states-map-state-territory-and-city-populations.html>
 - Emancipation Proclamation <http://www.abrahamlincolnonline.org/lincoln/speeches/emancipate.htm>
- 1919 - 19th Amendment (Susan Anthony Amendment) passed congress. "On May 21, 1919, an Illinois Republican by the name of James Mann reintroduced the 19th Amendment in the House of Representatives and it passed by a vote of 304 to 89. It was a decisive victory, and the split among Democrats and Republicans was staggering. In all, over 200 Republicans voted in favor of the 19th Amendment, while only 102 Democrats voted alongside them. Subsequently, on June 4, 1919, the 19th Amendment passed the Senate by a vote of 56 to 25...the split...was notable: 82% of Republicans voted in favor of the amendment while only 41% of their Democrat colleagues concurred." (excerpt from "Republicans Served As The Catalysts For the 19th Amendment"
<https://fox.house.gov/news/documentsingle.aspx?DocumentID=399971>)
 - Also see <https://www.nfrw.org/women-19thamendment>
- Obamacare. While not an amendment to the Constitution, was supported by 0% of the Republicans and 86% of the Democrats.



I am a Republican because:

by Jim Crawford

"We hold these truths to be self-evident, that all men are created equal, endowed by their Creator with certain unalienable rights, that among these are life, liberty and the pursuit of happiness."

I BELIEVE the strength of our nation lies with the individual and that each person's freedom, ability, and opportunity, must be responsibly honored and protected.

I BELIEVE in equal rights, justice, and opportunity for all, regardless of race, religion, creed, sex, age, or disability.

I BELIEVE free enterprise and individual initiative have brought this nation opportunity, economic growth, and prosperity.

I BELIEVE government must practice fiscal responsibility and allow individuals to keep more of the money they earn.

I BELIEVE the proper, Constitutional, role of government is to provide the people only those critical functions that cannot be performed by individuals or private organizations and that the best government is the government which governs least.

I BELIEVE the most effective, responsible, and responsive government is government closest to the people.

I BELIEVE Americans must retain the principles that have made us strong while developing new and innovative ideas to proactively meet the challenges of changing times.

I BELIEVE Americans value and should preserve our national strength and pride while working to extend peace, freedom, and human rights throughout the world.

I BELIEVE ... the Republican Party most nearly represents traditional family values and Constitutional principles and is currently the best vehicle for translating these ideals into positive and successful functions of government.

What is a Precinct Committee Person (“PCP”)?

PCPs are the base of the party. They are Republicans who invest time and involvement to increase the base, quality and strength of the Republican Party. The goal of this time and effort is getting high quality Republican candidates elected in all positions at all levels of government. PCPs make a point to stay in touch with their fellow PCPs, House District Captain, and party officers. They attend CCRP events, trainings and activities and work for campaigns and candidates in a variety of ways. Increasing the size and stature of the Republican party's base is fundamental to its effectiveness and success.

How to Become a PCP

Voters in a “Precinct” (a preset geographic boundary) elect the Precinct Committee Person(s) running on their ballot by voting for them. The position is both a civil duty and honor, and should be considered soberly before running. It is easy, however, to be elected.

PCPs are either elected or appointed by fellow Republicans to represent the precinct in which they live. ORS 249.046 states the following candidacy requirements:

“249.046 Party membership required for nomination of party; effect of inactive registration; exceptions. If a candidate has not been a member of the major political party for at least 180 days before the dead- line for filing a nominating petition or declaration of candidacy, the candidate shall not be entitled to receive the nomination of that major political party. If a candidate’s registration becomes inactive, the inactive status shall not constitute a lapse of membership in the party if, immediately before the registration became inactive, the candidate was a member of the party and was not a member of any other political party within the 180 days preceding the deadline for filing a nominating petition or declaration of candidacy. The requirement that the candidate be qualified by length of membership does not apply to any candidate whose 18th birthday falls within the period of 180 days or to a write-in candidate. [1979 c.190 §108; 1991 c.719 §6; 1995 c.742 §11] *“(copied from oregonlaws.org website February 2021)*

Elected PCPs: PCPs are elected in even numbered years during the May Primary election. The election filing form – SEL105 – is found on the Secretary of States website, under election documents, <https://sos.oregon.gov/elections/Documents/SEL105.pdf>, and is titled “candidate filing Precinct Committee Person.” Each qualified PCP candidate needs to complete this form and submit it by the closing date noted on the Secretary of State's website (a date in March of even-numbered years).

Late filing: If you missed filing by the date for the SEL105, the SEL105D can be completed and submitted to the Elections Office before 8 p.m. on Primary Election Day.

To be elected: 1) three or more people vote for you on their ballot, or 2) for SEL105D, at least three people write your name in on their ballot. Ask family members/friends/neighbors in your precinct to vote for you. You're elected! Easy!

Appointed PCPs: PCPs can be appointed outside of election calendar. To apply, complete and submit the Clackamas County Republican Party's (“CCRP”) PCP application form. The form can be downloaded from the CCRP website (clackamascountyrepublicans.org), completed, then turned into the Party office (612 Molalla Avenue, Oregon City). Candidates wishing to become PCP's through appointment must meet three criteria:

- 1) Be at least 18 years of age
- 2) Must live and be a registered (Republican) voter in the county you file to become a PCP
- 3) Must be a registered Republican for 180 days or more

Candidates who have met the application requirements will be credentialed in at the next Clackamas County Central Committee's quarterly meetings (variable dates within each quarter). Appointed PCPs have a limited role in the party's decision-making. For instance, they do not vote on the election of the county central committee officers at the committee's organizational meeting. This meeting occurs after the general election in even-numbered years. However, appointed PCPs may vote to fill any vacancy of a committee office after the organizational meeting.

Candidate Filing

Precinct Committeeperson

To be filed with the County Elections official

SEL 105

rev 09/19
ORS 248.017, 249.031

Filing Dates for May 19, 2020, Primary Election			
First Day to File	September 30, 2019	Last Day to File	March 10, 2020
Precinct Information		Political Party	
Number	or Name	<input type="checkbox"/> Democratic	<input type="checkbox"/> Republican
Candidate Information			
Name of Candidate			
First	MI	Last	Suffix
How you would like your name to appear on the ballot			
Residence Address street, city, state, zip			
Mailing Address if different			
Contact Phone		Email Address	
Race and Ethnicity <i>Optional</i>			
Candidate Attestation			
<p>→ By signing this document, I hereby state that I have been a member of the party selected above, subject to the exceptions stated in ORS 249.046, for at least 180 days before the deadline for filing a certificate of candidacy (ORS 249.031); I will accept the office of precinct committeeperson if elected; I will qualify for the office of precinct committeeperson, if elected; I understand this information is a public record; and all information provided by me on this form is true.</p>			
<p>! Warning Supplying false information on this form may result in conviction of a felony with a fine of up to \$125,000 and/or prison for up to 5 years. (ORS 260.715). A person may only file for one lucrative office or not more than one precinct committee person at the same election. Unless the person has withdrawn from the first filing, all filings are invalid. (ORS 249.013 and ORS 249.170)</p>			
_____ Candidate Signature		_____ Date	

For Office Use Only Initials _____

Top 10 Duties of Republican PCPs

PCPs volunteer their time to do the work of the Republican Party, including the following:

- 1) **Serve** 2-year terms as a representative of the Republican party in their precinct. There are 2 PCPs (1 man + 1 woman) for every 500 voters in a precinct. PCPs can be re-elected every two-year term, and must reapply to run on the ballot each term. The more PCPs in your area the stronger and more successful candidate campaigns are.
- 2) **Volunteer to support Republican candidates** who have won Primary Elections, and those who are running for all elected positions (city/county board positions, county, state and federal elected positions). Candidates will not be elected unless PCPs support their candidacy.
- 3) **Liaison of the Republican party in their area.** Stay in touch with fellow PCPs, House Captain, the CCRP office and website, and candidates running in their area. Encourage voters to visit the CCRP website – clackamascountyrepublicans.org.
- 4) **Canvass their precinct.** When possible, going door-to-door to deliver candidate information and talk with voters. This can be done independently. However, CCRP also organizes and implements door-to-door campaigns. Stay in touch!
- 5) **Register voters.** PCPs can hand out voter registration cards at any time. The cards are available at the CCRP office. CCRP also organizes and has voter registration drives, and seeks PCPs to volunteer their time toward this effort. PCPs also help voters to check their current voter registration online: go to sos.oregon.org, “Voting and Elections”, “My Vote.” Voter registration can be updated here.
- 6) **Identify voters** – Independently, or through a CCRP specific, coordinated drive: personal contacts and phone calls help voters identify if they are registered as a Republican and that they align with Republicans on hot-button issues. Many are surprised that they do agree and change their registration!
- 7) **Get-out-the-vote (GOTV)** – CCRP coordinates with House District Captains and PCPs in GOTV drives. Activities include phone calling, and door-to-door in some cases. These activities are focused on getting Republican candidates elected.
- 8) **Fund-raising** – volunteering time at events and activities focused on raising funds to support candidates, elections, and the Republican party office supplies, support material and trainings.
- 9) **Attendance** – attending the Central Committee meetings is essential for staying involved with CCRP work. These occur on variable dates within each quarter of the year. They can be attended virtually, or in person, but attendance is very important! PCPs need to mark the dates when announced and commit to attend.
- 10) **Flexible** – CCRP works very hard with creating schedules and planning events. Unknown barriers (weather, pandemics, other) can impede and force change to the progress of schedules. There are times when plans and events must be changed, but the goals always remain the same; support and elect our candidates!

The CCRP supports PCPs in these duties: creating committees and teams of PCPs to support the party, and candidate and election efforts during each year. Check in with your House District Captain. Visit the CCRP website at least each week, drop in and visit the office. Importantly, retain your PCP position. Return your completed SEL105 form to the elections office by the deadline (March) every even-numbered year.

Sample of PCP Activities

Non-Election Year

1 Activity: Grow the Party!

- a) **Voter Registration:** Democrats and Unaffiliated voters in Oregon hold a voter registration advantage over Republican voters. Republican PCPs must close the gap in order to have Republican candidates win. Know how to help others check their registration (see "Elected PCP" and Reference Sites). Keep voter registration cards with you for surprise opportunities.
- b) **Developing a Volunteer Base:** Some want to help without being a PCP. Volunteers support the ongoing need to expand the volunteer and donor base. Have the CCRP business card ready to hand out with your House Captain's information on the back. Encourage them to visit the CCRP website and fill out the volunteer information form found there. Have them contact your House District Captain or the CCRP office, and/or drop in and visit the CCRP office.
- c) **Increase the PCPs in your Precinct:** Tell family members and friends/neighbors, sport team colleagues or parents, and others interested about becoming a PCP in their precinct. Share with them the criteria and why it is so important that Republicans increase the number of PCPs in Oregon. PCP information and application form is also located on the CCRP website.
- d) **Keep up-to-date:** Bookmark and visit the CCRP website often – each week. Find monthly newsletters, Oregon legislation information and CCRP events and functions listed there. Stay informed!
- e) **Attend Events:** Encourage others to attend the fund-raising events and other Party functions offered by the CCRP. They will enjoy a refreshing event with like-minded people at uplifting venues. (Both non-election and election years.)

GOTV – Get Out The Vote!

Oregonians vote by mail, and have an extended period of time to complete and return ballots once they are received, giving all counties in Oregon opportunities to influence voters and increase the number of ballots returned.

Phone Banking – A "Get Out the Vote" (GOTV) activity. Both volunteers and PCPs can participate. Opportunities will be available, and noted on the CCRP website. There are a variety of uses, for example: voter ID, identification of hot-button issues, campaigning for specific candidates, reminding voters to vote and reminding voters to turn in their ballot.

Candidate Signage – Place signs in yards for candidates. Help candidates find other prime spots to place signs. Gather signs up for candidates after elections.

Door-to-Door – Walking yours and other PCPs neighborhoods to hand out campaign, candidate or Republican information. These are specific to the ongoing work of the CCRP. Materials needed for doing door-to-door work will be provided by the CCRP and/or candidates.

Volunteer Recruitment – Be ready to share CCRP information, candidate campaign materials, Republican information with people you come in contact with. Materials are available at the CCRP office. When you share, ask the contact to share with their family and friends as well. They should **visit the CCRP website** and fill out a volunteer interest form.

Support Specific Party Events: Volunteer to help run/organize/contribute/attend CCRP annual events: County Fair, Lincoln Day Dinner, and other functions and venues.

PCP Governance/Voting Activities

a) **Odd**-numbered years: **elected** PCPs vote for delegates to the State Convention. This is how the Oregon Republican Party ("ORP") Platform is created – they are voted in by PCPs.

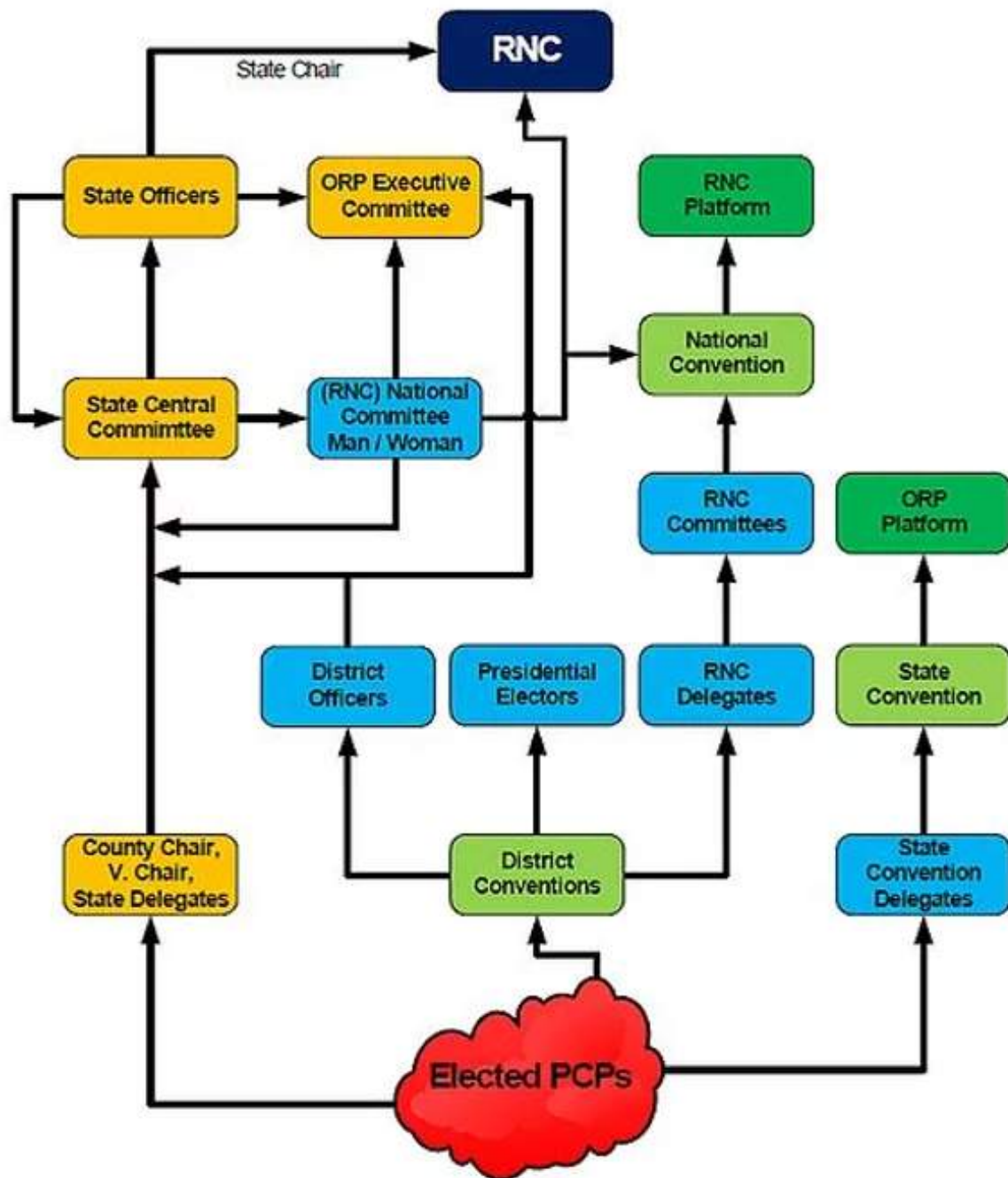
b) **Even**-numbered years: after the General Election in November, (elected) PCPs vote for county officers and delegates to the ORP State Central Committee. Each county is represented by its Chair, Vice Chair, and a number of Delegates based on the registered Republicans in each respective county (More delegates, more voting power).

c) Summer of a Presidential year: **elected** PCPs of each Congressional District vote for

- Congressional District Officers (four-year terms) - the District Chair and Vice Chair serve on ORP Central Committee and the ORP Executive Committee.
- Presidential Electors - these are the people who actually cast ballots for President and Vice President when Republicans win the Oregon popular vote.
- Delegates to the National Convention - these are the people who represent Oregon at the Republican National Convention and will cast their vote for the Presidential Candidate who will be on the ticket in the General Election.

The ORP Central Committee elects the state officers (for two-year terms). This happens generally in January or February of odd-numbered years. The ORP Chairman is one of three members of the ORP's delegation to the Republican National Committee (RNC). In presidential years, at the first ORP Central Committee meeting, the other two members (National Committeeman and the National Committeewoman) are elected for four-year terms.

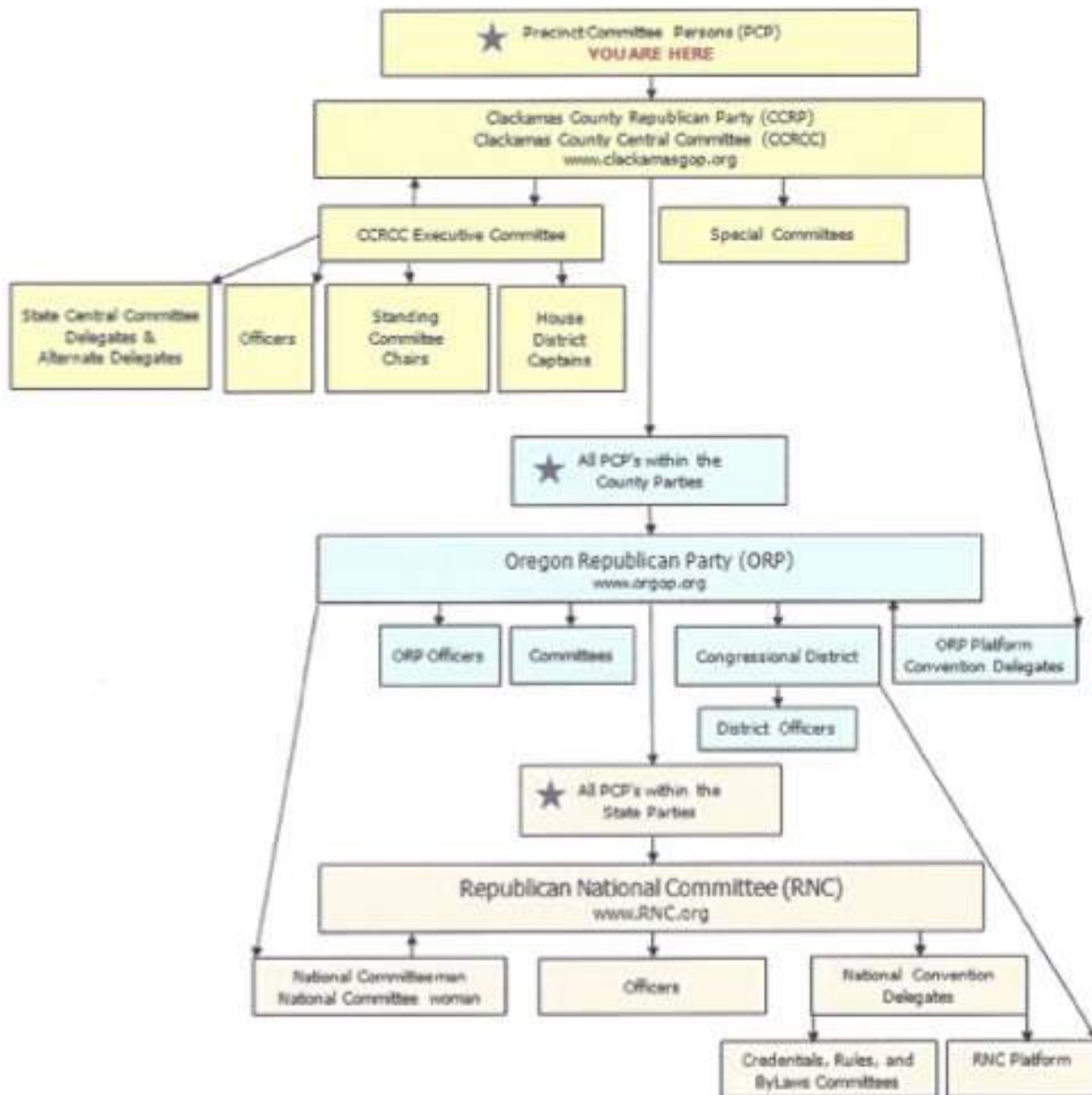
Notes



PCPs have the essential role of influencing the decision-making process of the 1) GOP operation, 2) state platform, 3) ORP operation, 4) RNC operation, and 5) national platform.

The Hierarchy of the Republican Party begins with the PCPs. The authority and activities are not top down, but flow from the "heart of the party"- the PCPs, and up to the RNC, as shown on the Flowchart above.

Republican Party Central Committee Flowchart



PCPs are central to the functioning of Central Committees at all levels

- Republican voters elect Precinct Committee Person(s)
- The PCPs make up the body of the County Central Committee
- From the ranks of the County Central Committee members of the Party Congressional District and State Central Committee are elected.
- From the ranks of the PCPs the Republican National Committee members are elected.
- **IMPORTANT**– PCPs become extremely important in the nomination of candidates for vacant offices. When a partisan office holder vacates his or her office, it is the job of the PCPs in that jurisdiction to select a new candidate.

Reference Sites

GET TO KNOW....



Grand Old Party (GOP)
Republican National Committee ("RNC") <https://www.gop.com>



Oregon Republican Party (ORP) <https://www.oregon.gop>

"Our Party" tab provides information on
ORP Leadership Team
Elected Officials
ORP History
Governance: Bylaws, Standing Rules, Platform

STAY IN TOUCH...



Clackamas County Republican Party (CCRP) clackamascountyrepublicans.org
Monthly Newsletter
Calendar of Events, Meetings and Functions
CCRP Bylaws

Oregon State Legislator <https://www.oregonlegislature.gov>
Republican Senate and Representative statements
Follow and/or testify ("Bills and Laws")
Follow our Republican Senators and Representatives ("Senate", "House")
Get Involved! ("Citizen Engagement")

Oregon Secretary of State
Oregon Voting Registration: Help others update or register online!
Go to <https://sos.oregon.gov/voting/Pages/myvote.aspx?lang=en>
Update voter registration, register to vote online
Board of Elections

Clackamas County Commissioners - <https://www.clackamas.us/bcc>
Nonpartisan positions filled with Republicans increase the influence Republicans have in their communities, counties, states, and nation.