

**Bylaws
&
Standing Rules**

of the

**Clackamas County
Republican Party**



**As Amended
November 10, 2018**

**Bylaws and Standing Rules
of the
Clackamas County Republican Party**

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Bylaws

of the

Clackamas County Republican Party

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Article I - Name

The name of this organization shall be the **Clackamas County Republican Party** (hereinafter also referred to as the **Clackamas County Republican Central Committee [CCRCC]**). The trade name of the organization shall be the **Clackamas County Republican Party (CCRP)**.

Article II - Objectives

- The objectives of the Clackamas County Republican Central Committee shall be:
- To elect Republicans to public office who promote the platform of the Oregon Republican Party;
- To make the Republican Party the number one national party in Clackamas County by insuring growth of the Republican Party through voter registration, volunteer forces;
- To lead, contribute, and participate in the establishment of a Republican Party organization that is an effective vehicle for setting public policy through its platform;
- To coordinate, encourage, and assist county growth through its precincts;
- To maintain an office in the County Seat of Clackamas County for voter registration, PCP recruitment and candidate support; to maintain and update a viable website and social media pages;
- To plan, organize, administer, and finance the Clackamas County Republican Central Committee's operations to accomplish the other stated objectives

Article III - Authority

Section A. Authority. The Clackamas County Republican Central Committee is the highest Party authority in the County and has sole authorization to adopt rules or resolutions for all matters of the Clackamas County Republican Party government. Accordingly, these Bylaws and/or any rules adopted by the Clackamas County Republican Central Committee from time to time define the manner in which the Party is to be organized and operated. Except as otherwise provided by these Bylaws, it is not the intent of the Clackamas County Republican Central Committee to conform with ORS 248.012 to 248.316, as amended.

Section B. General. These Bylaws shall become effective upon their adoption and shall be used to govern the Clackamas County Republican Central Committee until these Bylaws are amended.

Article IV - Clackamas County Republican Central Committee

Section A. Precinct Committee Persons (PCPs). In order to provide an equitable manner in which to select members of the Clackamas County Republican Central Committee, the Clackamas County Republican Party shall participate in elections for Precinct Committee Persons as provided in ORS 248.015 to 248.029, as amended.

Section B. Voting Members. Voting members of the Clackamas County Republican Central Committee shall consist of:

1. All certified *elected* Precinct Committee Persons (including the CCRCC Chair, Vice Chair, Secretary, Treasurer, as well as elected Delegates and Alternate Delegates to the Oregon Republican Party State Central Committee);
2. All certified *appointed* PCPs. (Note: An *appointed* PCP may not vote on the election of Clackamas County Republican Central Committee officers, Delegates or Alternate Delegates at the Biennial Reorganization Meeting).

Section C. Term of Office.

1. **Elected PCPs.** The term of office of an *elected* PCP shall be two (2) years beginning from the 24th day after the date of the biennial primary election until the 24th day after the date of the next following biennial primary election. ORS 248.015(6).
2. **Appointed PCPs.** PCPs who are *appointed* shall serve from the time they are approved until the certification of the next following biennial primary election.

Section D. Fiscal Year. The Fiscal Year for the Clackamas County Republican Central Committee shall be the calendar year, January 1 through December 31.

Article V - Officers and Their Duties

Section A. Officers. Elected Officers of the Clackamas County Republican Central Committee shall consist of a Chair, Vice Chair, Secretary, and Treasurer.

Section B. Election of Officers. Election of officers as listed in Section A will be held at the Biennial Organizational Meeting and shall be elected by a majority of those eligible voting members present.

Section C. Eligibility. Any registered Republican who is a duly elected or appointed PCP residing in Clackamas County is eligible to hold a position as officer of the Clackamas County Republican Central Committee.

Section D. Term of Office. Officers shall be elected at each Biennial Organizational Meeting and shall serve until the following Biennial Organizational Meeting, or until a successor is elected.

Section E. Vacancies. If the office of Chair of the Clackamas County Republican Party becomes vacant, the Vice Chair shall become Chair, unless declined by the Vice Chair, who will serve as interim Chair, until the office is filled by election at the next Clackamas County

Republican Central Committee Meeting. A vacancy in any other office shall be filled temporarily by the Executive Committee. The vacant position shall be filled by vote of the Clackamas County Republican Central Committee at the next Central Committee meeting.

Section F. Duties of the Officers.

1. **Chair**, In addition to performing the duties outlined in other Articles of these Bylaws, the Chair of the Clackamas County Republican Central Committee shall:
 - a. Have general charge of the affairs of the Clackamas County Republican Central Committee as authorized by the Central Committee and Executive Committee of the Party. The Chair shall supervise and direct all Officers and committee chairs;
 - b. Call meetings as prescribed by these Bylaws;
 - c. Make a complete report of the activities and actions of the Executive Committee and its officers at each Clackamas County Republican Central Committee meeting;
 - d. Appoint a Parliamentarian who has a working knowledge of parliamentary procedure and *Roberts' Rules of Order* to be present and to assist at meetings of the Clackamas County Republican Central Committee;
 - e. Appoint Chairs of Standing Committees (as described in Article VIII) and Special Committees as appropriate to assist in the management and operation of the Clackamas County Republican Central Committee and Executive Committee. The term of office of all committee chairs shall expire when a new Clackamas County Republican Party Chair assumes office. Each appointed Standing Committee or Special Committee chair shall consult with the Party Chair on the membership of each committee;
 - f. Be an *ex officio*, non-voting member of all committees, except a Nomination Committee.
2. **Vice Chair**: The Vice Chair shall perform such duties as may be assigned by the Chair of the Clackamas County Republican Central Committee. In the absence of the Chair, the Vice Chair shall assume the duties of the Chair. The Vice Chair shall coordinate and train House District Captains.
3. **Secretary**: The Secretary shall maintain the official records of all proceedings of the Clackamas County Republican Central Committee and Executive Committee, including minutes of meetings and a roll of members present. These minutes shall be kept in duplicate form with one (1) copy sent to the Chair. Additional copies of any meeting minutes or of the roll shall be made available within five (5) days to any voting member of the Executive Committee upon their written request. In the absence of the Secretary, the Chair shall appoint an acting Secretary. The Secretary shall be responsible for handling general correspondence as directed by the Chair and/or Executive Committee and for sending all notices required by these Bylaws. The Secretary shall maintain the official membership roster of the Clackamas County Republican Central Committee, shall notify the County Clerk of all additions and deletions, and shall provide a certified copy of the roster to the Credentials Committee to be used as the official list to confirm eligible voting delegates to Clackamas County Republican Central Committee meetings. The Secretary shall maintain a file of all committee reports, including the date received and action taken. The Secretary shall be responsible for providing a copy of these Bylaws to each new

PCP. The Secretary shall be responsible for all filings (except Contribution and Expenditure reports with the Secretary of State) as required by Oregon Republican Party Bylaws or state statutes, specifically ORS 248.007, 248.012, 248.026, 248.033 and 248.035. In the absence of the Chair/Vice Chair, the Secretary shall call the meeting to order and preside until the immediate election of the Chairperson *pro tem*.

4. **Treasurer:** The Treasurer shall act as the fiduciary agent of the Clackamas County Republican Central Committee for the receipt and disbursement of its funds and shall maintain adequate records as prescribed by law. The Treasurer shall be responsible for submitting all required financial statements to appropriate government agencies (including filing Contribution and Expenditure reports with the Secretary of State). All checks of the Clackamas County Republican Central Committee in excess of \$200.00 shall be signed by the Chair and the Treasurer; and shall be made in accordance with a budget approved by the Central Committee. All checks will be issued out of one sequentially numbered set of pre-printed checks which the Treasurer will maintain. Proper and timely invoice and expense documentation will be maintained by the Treasurer consistent with good accounting practices and all applicable laws and reporting requirements. The Treasurer is entitled to withhold payment of such expenses were insufficient documentation is provided. The Treasurer shall also maintain a record of all assets owned by the Central Committee and shall provide a copy of all financial records to the successor Treasurer elected at the Biennial Organizational Meeting.

Article VI --- Executive Committee

Section A. Voting Members. The voting members of the Executive Committee shall consist of:

1. All duly elected or appointed Clackamas County Republican Central Committee Officers (see Article V);
2. All duly elected or appointed Delegates and Alternate Delegates to the Oregon Republican Party State Central Committee (see Article IX);
3. The elected or appointed House District Captain from each House District (see Article VII);
4. Chair of all Standing Committees (see Article VIII). In the event there are co-chairs of any committee, there shall be only one vote allotted to that committee.
5. Immediate past Chair of CCRP. Provided the Chair was not recalled and is confirmed by the current Executive Committee at the next Executive Committee Meeting following the completion of their term.

Section B. Number of Meetings. Meetings of the Executive Committee shall be held every month, unless waived by a majority vote of the Executive Committee. Meetings of the Executive Committee may also be called by the Chair or may be called by a vote of the Executive Committee at an Executive Committee Meeting.

Section C. Authority. Subject to the direction of the Clackamas County Republican Central Committee, during intervals between Clackamas County Republican Central Committee meetings the Executive Committee shall carry on the business of the Clackamas County Republican Central Committee and shall possess and may exercise all the powers of the Clackamas County Republican Central Committee, except those reserved specifically to the Clackamas County Republican Central Committee.

Section D. Business by Mail, Conference Call, or email. When necessary, certain business of the Executive Committee may be conducted by mail, conference call or email. The Chair shall give five (5) days' notice to each member of the Executive Committee of the proposed form of business (whether by mail, conference call or email) and the nature of the business to be discussed. In the event a vote is required on any business being conducted, a matter shall be decided by a majority vote of those participating and voting. Matters approved as specified by these provisions shall be placed on the agenda and confirmed in person at the next regular meeting of the Executive Committee.

Section E. Quorum.

1. A quorum of the Executive Committee shall consist of one-third (1/3) of the eligible voters of the Committee; and
2. Where a member holds multiple voting positions on the Executive Committee, only one of those positions shall be considered in the quorum requirement.

Article VII - House District Captains

Section A. Election. House District Captains and Alternate House Captains shall be elected at the Biennial Organization Meeting by a majority of all certified elected or appointed PCPs.

Section B. Eligibility. Any registered Republican who is a duly elected or appointed Precinct Committee Person in Clackamas County is eligible to hold a position as House Captain of the Clackamas County Republican Central Committee.

Section C. Duties. House District Captains shall:

1. Administer programs of material distribution and precinct organization;
2. Act as liaison between the PCPs in their House District and the Executive Committee;
3. Appoint Area Leaders to whom they will assign various responsibilities from amongst the PCPs of their district.
4. House District Captains are voting members of the Executive Committee.
5. Alternate District House Captains will have a vote on the Executive Committee in the absence of the House District Captains.

Section D. Assumption of Resignation. Any House District Captain who fails to attend three (3) consecutive official meetings without prior notification to the Chair will be considered as having resigned that position to which they were either elected or appointed.

Section E. Removal. The Executive Committee may remove any House District Captain by two-thirds (2/3) vote of those members present and voting.

Section F. Vacancies. By a majority vote of those members present and voting, the Central Committee shall fill any House District Captain position vacancies that arise or exist subsequent to the Biennial Organizational Meeting. The Executive Committee may appoint a temporary House District Captain until the next Central Committee meeting.

Article VIII – Committees

Section A. Standing Committees. The Chair of the Clackamas County Republican Central Committee shall appoint Chairs of Standing Committees who are PCPs whose appointments shall be approved by the Executive Committee. The Chairs of Standing Committees will report to the Clackamas County Republican Party Chair and Executive Committee. The Chairs of Standing Committees shall attend all Executive Committee meetings and have a vote at such meetings. The Standing Committees shall include but not be limited to:

1. **Audit.** The Audit Committee shall perform an informal review and audit of all books and records of the Clackamas County Republican Central Committee. A committee of not less than three (3) members shall be appointed by the Clackamas County Party Chair to audit the books of the Treasurer by January 31 of each year and to present a report at the next Central Committee meeting.
2. **Budget.** The Budget Committee shall prepare an Interim Budget for the new fiscal year. The Interim Budget shall be submitted to the Executive Committee for approval by December 31. The Interim Budget shall be submitted to the Central Committee for approval at the first Central Committee meeting of the year. Upon approval, the Interim Budget shall become the Budget for the remainder of the year.
3. **Bylaws.** The Bylaws Committee shall review and maintain Bylaws that are in accordance with all Oregon Revised Statutes (ORS), Oregon Republican Party Bylaws, and *Roberts Rules of Order, Newly Revised*.
4. **Candidate Recruitment & Development Committee.** Develop a database of elected offices (partisan and nonpartisan) in Clackamas County. Work with Republican organizations to fill vacancies with Republican Candidates.
5. **Credentials.** The Credentials Committee shall keep an accurate count of Precinct Committeepersons registered at Clackamas County Republican Central Committee meetings

Section B. Special Committees. The Chair of the Clackamas County Republican Central Committee may appoint Special Committees as may be necessary or appropriate to accomplish special or specific tasks. A Special Committee Chair will be a non-voting member of the Executive Committee

1. **PCP and Volunteer Recruitment.** The PCP and Volunteer Recruitment Chairs shall assist in recruiting PCPs for election and appointment and shall present their names to the Central Committee for affirmation and will maintain a database of all Republican volunteers to enlist in Party and campaign activities.
2. **Voter Integrity.** The Voter Integrity Chairman shall lead the Voter Integrity Project during each election cycle.

Article IX --Oregon Republican Party State Central Committee Delegates

Section A. Eligibility. A person must be an elected or appointed PCP to be eligible to become a Delegate or Alternate Delegate.

Section B. Number. The number of Delegates and Alternate Delegates to the Oregon Republican Party State Central Committee is determined by Oregon Revised Statute and the Oregon Republican Party State Central Committee. The Chair and Vice Chair of this Clackamas County Republican Central Committee shall serve in the first two delegate positions to the State Central Committee. Any remaining Delegates and all of the Alternate Delegates shall be elected by the Central Committee at the Biennial Organizational Meeting.

Section C. Election. Delegates and Alternate Delegates to the Oregon Republican Party State Central Committee shall be elected at the Biennial Organizational Meeting of the Clackamas County Republican Central Committee and shall be elected by a plurality vote of those eligible voters present. All elected Delegates and Alternates Delegates to the Oregon Republican Party State Central Committee will be voting members of the Clackamas County Republican Central Committee and Executive Committee.

Section D. Duties. Delegates and Alternate Delegates to the State Central Committee are responsible for attending all meetings of the County Republican Central and Executive Committees, for participating in such committee activities as may be requested of them from time to time by the Chair, and for representing the Clackamas County Republican Central Committee in accordance with the position for which they were elected.

Section E. Seating Priority. Whenever Delegates and Alternate Delegates are elected pursuant to these Bylaws, both Delegates and Alternates shall be ranked according to the number of votes cast for them at the election, with the person receiving the most votes being ranked first. Alternate Delegates shall replace Delegates in accordance with their ranking.

Section F. Assumption of Resignation. Any Delegate or Alternate Delegate who fails to attend three (3) consecutive official meetings without prior notification to the Chair will be considered as having resigned that position to which they were either elected or appointed.

Section G. Vacancies. When any of the Delegate positions to the Oregon Republican Party State Central Committee becomes vacant, the highest-ranked Alternate Delegate to the State Central Committee shall automatically assume the position of Delegate. When a vacancy exists in any of the positions of Alternate Delegate to the State Central Committee, any lower-ranked Alternate Delegates automatically advance one position in rank, thereby creating a vacancy in the position of the lowest ranked Alternate Delegate. A vacancy in the position of the lowest-

ranked Alternate Delegate to the State Central Committee shall be filled by the Executive Committee as soon as is reasonably practical.

Article X -- Meetings

Section A. Biennial Organizational Meeting. The Biennial Organizational Meeting of the Clackamas County Republican Central Committee shall be held in every even-numbered year no sooner than the day following the General Election and no later than 50 days after the General Election.

1. The County Clerk shall mail a copy of the notice of the organizational meeting to each newly elected PCP when the County Clerk mails the certificate of election or acceptance of office required by ORS 248.033 (2).
2. A copy of the notice must also be sent to the ORP State Central Committee no later than ten (10) days prior to the date of the meeting. (ORP Bylaws, Article XV, Section D)
3. The specific purpose of the Biennial Organizational Meeting will be to elect officers, Delegates and Alternate Delegates (to the Oregon Republican Party State Central Committee) as well as to elect House District Captains. *Appointed* PCPs may not vote for the positions of Chair, Vice Chair, Secretary, Treasurer, Delegate or Alternate Delegate. (ORP Bylaws, Article XV, Section D); however, appointed PCPs may vote for House District Captains.
4. Within 15 days after the Biennial Organizational Meeting, the Officers of the retiring Clackamas County Republican Central Committee shall cause all property, records, and funds owned or controlled by the Clackamas County Republican Central Committee to be delivered to the newly elected officers of the newly organized Clackamas County Republican Central Committee.

Section B. Regular Meetings. Regular Meetings of the Clackamas County Republican Central Committee shall be held at least four times during each year upon call of the Chair or by vote of the Executive Committee at an Executive Committee meeting. The Biennial Organizational Meeting can be considered the meeting for that quarter.

Section C. Regular Petitioned and Recall Petitioned Meetings. The Secretary shall send notice of a Regular Petitioned or Recall Petitioned Meeting of the Clackamas County Republican Central Committee when requested by at least ten (10) percent of the membership. The petition shall specify the time, place and main purpose of the meeting and shall be filed with the Secretary at least 14 days prior to the date specified for a Regular Petitioned meeting and 35 days prior to the date specified for a Recall Petitioned meeting to all members.

Section D. Notice Required.

1. Written notice by mail or email of an Organizational or Recall Petitioned Meeting shall be sent no later than 30 days prior to the date of the meeting.
2. Written notice by mail or email of a Regular Petitioned Meeting shall be sent no later than ten (10) days prior to the date of the meeting.

3. Written notice by mail or email of any other Clackamas County Republican Central Committee or Executive Committee Meeting shall be sent no later than 14 days prior to the date of the meeting.

Article XI --Quorum

A quorum shall constitute ten percent (10%) of those eligible members for any duly called Clackamas County Republican Central Committee meeting.

Article XII -- Voting and Elections

Section A. Credentials Committee. A Credentials Committee shall certify all eligible voting delegates and shall report as needed to the voting body the number of eligible voters.

Section B. Proxies. Proxies may not be used for any purpose at any meeting of the Clackamas County Republican Central Committee or the Executive Committee.

Section C. Majority Vote. Except for procedural matters, all matters, including the election of Officers and House District Captains shall be decided by a majority vote of those voting, with the exception of Delegates and Alternate Delegates, which shall be determined by a plurality vote.

Section D. Balloting. All elections pertaining to Officers, delegates and alternates shall be by written, secret ballot, unless the election is uncontested.

Article XIII -- Balloting at Biennial Organizational Meeting

Section A. Balloting. Unless the election for an office is uncontested, there shall be at least seven (7) separate ballots: the first for the Clackamas County Republican Central Committee Chair; the second for the Vice Chair; the third for the Treasurer; the fourth for the Secretary; the fifth for House District Captains; and the sixth for all Delegates; and seventh for all Alternate Delegates.

Section B. Candidates. The names of all candidates for each position will be written in adequate size in a visible manner in front of the voting body.

Section C. Run-Off. If no candidate receives a majority vote for Chair, there shall be a run-off between the two candidates who received the most votes.

Section D. Candidate Speeches. Each candidate for Chair will have a total of five (5) minutes for speeches, and each candidate for other Central Committee officers will have a total of two (2) minutes for speeches.

Article XIV -- Oregon Republican Party State (Platform) Convention Delegates

Section A. Eligibility. A person must be an elected or appointed PCP to be eligible to become a Bonus Delegate or Bonus Alternate Delegate.

Section B. Number. The number of Bonus Delegates and Bonus Alternate Delegates to the Oregon Republican Party State (Platform) Convention is determined by Oregon Revised Statute and the Oregon Republican Party State Central Committee.

Section C. Election. Bonus Delegates and Bonus Alternate Delegates to the Oregon Republican Party State (Platform) Convention shall be elected at a Special Meeting of the Clackamas County Republican Central Committee to be held at least 25 days after the statewide Primary Election. Said Special Meeting shall be called by the Chair or Executive Committee for the purpose of election of delegates prior to the state convention.

Section D. Duties. State Convention Bonus Delegates and Bonus Alternate Delegates are responsible for attending the State Convention and for participating in any related activities as requested by the Chair.

Section E. Vacancies. In the event a Bonus Delegate or Bonus Alternate Delegate cannot attend the Oregon Republican Party State Convention, any remaining Bonus Alternate Delegates lower in rank shall automatically advance in rank to fill the vacancy. Any Bonus Alternate Delegate position left vacant as a result shall be filled by the Chair who shall poll the members of the Executive Committee. Any new Bonus Alternate Delegate selected in this manner shall be ranked at the bottom of the list of Bonus Alternate Delegates for determining seating priority at the Convention.

Article XV -- Recall

Section A. Scope. Any Officer, House District Captain, Delegate or Alternate Delegate of the Clackamas County Republican Central Committee may be recalled.

Section B. Petition. A recall petition must be filed with the Secretary and must comply with the requirements for a recall petitioned meeting as found in Article X, Meetings.

Section C. Voting Eligibility. Voting members are defined in Article IV, Section B.

Article XVI -- Parliamentary Authority

The rules contained in the most current edition of *Robert's Rules of Order, Newly Revised*, shall govern the Clackamas County Republican Central Committee and Executive Committee in all cases to which they apply and with which they are not inconsistent with these Bylaws or any special rules of order that may be adopted by the Clackamas County Republican Central Committee.

Article XVII -- Amendment of Bylaws

These Bylaws may be amended at any regular meeting of the Clackamas County Republican Party Central Committee by a two-thirds (2/3) vote, provided that the proposed amendment(s) has been available in writing to the members of the Central Committee 30 days prior to the meeting.

Standing Rules
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**Standing Rules
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1. The Credentials Committee Chair.

1. Is responsible for seeing that there is a written sign-in roster for all duly certified and eligible voting delegates and provides certified voting credentials to all Clackamas County Republican Central Committee members present at Clackamas County Republican Central Committee meetings;
2. Will make copies of any such report available within five (5) days to any member of the Executive Committee who makes such a request in writing;
3. Will return to the Chair of the Clackamas County Republican Central Committee all credentialing reports and rosters of attendees immediately after each meeting.

2. The election to appointment as a Precinct Committee Person.

1. The selection of Republicans for appointment by a vote of the Central Committee shall have no additional rules or requirement other than those imposed on filing form SEL 105, Candidate for Political Party Precinct Committee Person. Requiring the person standing for appointment to be present at their nomination does not violate this rule. (Taken from Standing Rule #9 Oregon Republican Party, Standing Rules.)
2. The Candidate(s) for appointment to PCP may be presented to
 - a. the Central Committee by recommendation from the County Executive Committee.
3. Candidate(s) must be pre-qualified per form SEL 105 prior to their election to
 - a. appointment.

3. Candidate for elected position.

In order to be elected to any position in the Clackamas County Central Committee, except the appointment of PCP, the person seeking election must be present at the meeting or have given written acceptance in advance to the CCRCC Chair or the Chair of any Nominating Committee.

4. Support for Candidates, Petition Drives and Ballot Measures

1. The Central Committee at its discretion, may support through funds or otherwise any candidate or any measure.
2. Notwithstanding any action taken by the Central Committee, any PCP is free to support any candidate or measure at any time.
3. Primaries in these State-wide Partisan Races: Governor, Secretary of State, Attorney General, Treasurer, and US Senate:
 - a. Should there be more than one candidate seeking the nomination in the primary election the Central Committee may endorse any candidate(s) if the Central Committee has approved the endorsement by a two-thirds (2/3) majority vote after the filing deadline for the primary election has passed.
 - b. During the Primary any candidate registered as a Republican running in a primary for the Republican nomination shall be entitled to equal access to voter registration records which are controlled by CCRCC.
4. Non-Partisan Races or Run-offs.

- a. The Central Committee may not support financially or otherwise any candidate in a non-partisan race or run-off in which more than one registered Republican is running unless the Central Committee votes to do so equally.
 - b. Any candidate registered as a Republican running in a non-partisan race shall be entitled to access to voter registration records which are controlled by CCRCC during the race or run-off.
 - c. The Central Committee may support financially or otherwise any candidate in a non-partisan race or run-off in which they are the only registered Republican running.
5. General Elections following a partisan primary:
- a. The Central Committee may expend funds on behalf of any candidate who is registered as
6. Republican in a general election.
- a. The Central Committee may endorse any proposed or enacted ballot initiative or referendum, legislation, Act of Congress, Ordinance, or other law.
 - b. The Executive Committee, by a two-thirds (2/3) vote, may endorse any statewide or local ballot initiative, referendum or recall on behalf of the CCRP Central Committee. The Central Committee may overrule the endorsement by a simple majority at any Central Committee meeting.

5. Distribution of Precinct Committee Person (PCP) lists.

- 1. Republican candidates may request and receive an electronic copy of the current PCP list for that portion of Clackamas County they would represent upon election.
- 2. The electronic PCP list shall have all information received from Clackamas County Elections.
- 3. Secretary of Clackamas County Republican Party shall, upon request, verify candidate/candidate committee and forward the PCP list to the candidate or campaign manager's email address and maintain a record of the requests.
- 4. No individual or organization except verified Republican candidates and/or their candidate committee are to receive a copy of the PCP list without the approval of the Executive Committee's vote.
 - a. Exception: CCRP Officers, House District Captains, and Committee Chairs may have access to the PCP lists for their area as may be needed to complete their job responsibilities.
- 5. Upon a request from an individual or outside organization for a copy of the PCP list, Secretary is instructed to bring the request to the next Clackamas County Republican Party Executive Committee meeting for review and approval vote by the Committee.

6. Storage of assets and records of Clackamas County Republican Central Committee

- 1. CCRCC shall maintain a commercial storage unit or office for use by the CCRCC to store and protect the property of the CCRCC.
- 2. A line item for payment of the rent is to be included each year in the CCRCC budget.
- 3. The Treasurer of CCRCC will insure payment is made. Rent may be paid by the month or a year in advance.
- 4. The Chair and Vice Chair of CCRCC will be responsible for access into the unit.
- 5. After each election cycle an inventory of those items in the unit or office shall be

6. prepared by members of the Executive Committee and a report attached to
7. the minutes of the CCRCC Organizational Meeting of that year.

7. Emails to CCRP Contacts

1. The Secretary will send emails to the PCP list regarding official CCRP business without approval from the Chair or Vice Chair only for communication regarding Executive and Central Committee meeting notices and meeting minutes.
2. As directed by the Chair or Vice Chair the Secretary will send emails to the PCP list and any other CCRP maintained email lists.
3. Emails from candidates and elected officials:
 - a. The CCRP will not forward emails from candidates, elected officials, or campaigns.
 - b. The CCRP may include correspondence from said entities as part of other communications to PCP's and other contacts at the direction of the Chair or Vice Chair.

8. Communications on Website, Facebook, Twitter, and other Electronic Formats

1. All requests from candidates, elected officials and campaigns to post announcements or other information on any CCRP owned or controlled media will be approved by the Chair or Vice Chair.
2. Only CCRP Chair, Vice Chair, Secretary, Treasurer, Immediate Past Chair, CCRP Communications Chair (if approved by the CCRP Chair) and the designated Webmaster, as needed, will have administrative privileges on CCRP owned or controlled media.

[The vacant space and numbering from paragraphs 9 through 11 are left to accommodate future addition of Standing Rule provisions.]

12. These Standing Rules may be amended, suspended or rescinded by two-thirds (2/3) vote of those present and voting at any meeting of the Clackamas County Republican Central Committee or Executive Committee.